

Primary School Schedule of Fees

PAYMENT PERIOD

INSTALMENT	START	END	PAYMENT DEADLINE
Annual	2nd Aug 2021	11th Jun 2022	2nd July 2021
1	2nd Aug 2021	17th Oct 2021	2nd July 2021
2	18th Oct 2021	9th Jan 2022	24th Sep 2021
3	10th Jan 2022	27th Mar 2022	17th Dec 2021
4	28th Mar 2022	12th Jun 2022	4th Mar 2022

IMPORTANT NOTE

All Fees must be paid on time. This applies to both individuals and companies making payment. In the event of non-payment of Registration and/or Tuition Fees, the School has the right to refuse the student's enrolment.

TUITION FEES

YEAR	PAYMENT OPTIONS (VND)	
	4 INSTALMENTS	ANNUAL (IN FULL)
Year 1 (8am - 3pm)	56,500,000	213,000,000
Year 2 (8am - 3pm)	58,500,000	220,500,000
Year 3 (8am - 3pm)	60,500,000	228,000,000
Year 4 (8am - 3pm)	62,500,000	236,000,000

REGISTRATION FEE

12,000,000 VND
(for new students/re-enrolments)

Tuition Fees cover academic subjects and lessons (excluding after school co-curricular activities and bus transportation). A one-time non-refundable Registration Fee is payable within seven (7) days from the date that the student is offered a placement. The Registration Fee can only be paid to reserve a placement three (3) months before the first day of school. The Registration Fee is applicable to all new students. Students must stay enrolled continuously (not skipping any school term) with the school; payment of a renewed Registration Fee must be made upon re-enrolment at the school.

ANNUAL STUDENT SERVICE & AMENITIES FEE

7,000,000 VND This is a compulsory fee that will provide each student the following non-academic services and activities to support their learning journey:

- Student Support Services
- Learning Materials & Devices
- Digital Devices (Year 4 onwards)
- Stationeries
- Early morning snack & lunch
- Excursions (<30 Km)
- Uniform (see page 3 for more information)

* The Annual Student Service & Amenities Fees will not include after school co-curricular activities.

AY 2021 - 2022 DISCOUNT POLICY

DISCOUNT	DESCRIPTION
Early Bird Tuition Fees	<p>Year 1: 200,850,000 VND Year 2: 209,950,000 VND Year 3: 217,550,000 VND Year 4: 226,000,000 VND</p> <p>To secure this Annual Tuition Fees amount, a one-time payment in full needs to be paid before 30th April 2021. Early bird discount is not applicable for instalment payments.</p>
Sibling Discount	Siblings of an enrolled student will be given a 10% discount on Tuition Fees and Registration Fee will be waived. Discounts are only applicable when two or more siblings are enrolled in the school at the same time. The discount applies to siblings with the lower school fees .
Loyalty Discount	<p>Recognising the support of our loyal parents, the following discounts shall apply to Tuition Fees (nett of any discounts) for the full Academic Year:</p> <p>12 months: 1% 24 months: 2% 36 months: 3% 48 months: 4% 60 months: 5%</p> <p>The loyalty discount rate is determined at the start of the Academic Year and will remain the same throughout the year. The number of years shall count from the student's enrolment date till 2nd August 2021. For clarity sake - should a student be at the school in between any of the stated timeframes, then the lower timeframe should apply. E.g. if the student is in the school for 18 months, then the 12-month discount applies. The discount is applicable for enrolment from preschool to primary school.</p>

The order of discounts applied to Tuition Fees: (1) Early Bird (2) Sibling (3) Loyalty

PAYMENT METHOD

All Fees are payable and invoiced in Vietnamese Dong (VND). In cases where payments are made overseas in foreign currency, these are to translate to applicable school Fees in VND. Payments may be made in cash (at any VietinBank branch without additional charge), by card (at the school) or bank transfer to the following account:

BANK TRANSFER INFORMATION

Payee:	"Công ty TNHH Anne Hill" or "Anne Hill Company Limited"	The payer is liable for all banking and related charges. Document proof of the bank transfer must be submitted to the school. Red invoices are available upon request.
Account Number	VietinBank: 119002628485	
Bank:	TMCP Công Thương Vietnam (VietinBank - Branch: Thu Duc)	
Bank Address:	VietinBank: No.1 Vo Van Ngan, Linh Chieu, Thu Duc District, HCMC	
Swift code:	VietinBank: ICBVNVX947	

Note: All cash payments for Tuition, Bus and Registration Fees will need to be deposited by the parent directly at any VietinBank branch (at no additional charge). Please take note of the account details above. Cash payment for uniforms can be made at the school.

ENROLMENT AFTER THE START OF THE ACADEMIC YEAR

For students who are enrolling after the start of the Academic Year, the following Tuition Fees for the remainder of the year shall apply:

Start Date	Late Enrolment Tuition Fees Applicable
Instalment 1	Option 1: Annual Tuition Fee (calculated on a pro-rated basis) Option 2: Instalment 1, 2, 3 & 4 Fees (Instalment Fee is calculated on a pro-rated basis)
Instalment 2	Instalment 2, 3 & 4 Fees (Instalment 2 Fee is calculated on a pro-rated basis)
Instalment 3	Instalment 3 & 4 Fees (Instalment 3 Fee is calculated on a pro-rated basis)
Instalment 4	Instalment 4 Fees

If a child enrolls during an instalment, the first invoice will include payment of the current instalment and following instalment. For example, students enrolling in Instalment 2 will receive an invoice for Instalment 2 (pro-rated) and Instalment 3. Payment of late enrolment tuition fees shall be made **seven (7) days** prior to the start date.

LATE PAYMENT OF SCHOOL FEES

Any outstanding school fees that have not been paid after the payment deadline will be subjected to a 1.5% penalty per month, which will be added to the balance on the 2nd of each month.

WITHDRAWAL & REFUNDS

A 60-days written notice must be given prior to the child's last day at the School. Parents must complete and submit the School's standard Withdrawal Notification Form on time, 60 days before the withdrawal date. Failure to do so will result in the forfeit of the refund amount.

Refunds can only be made for payment of Annual Tuition Fees. The refund amount is calculated on a pro-rated basis as below:

Daily Refund Rate = Annual Tuition Fees / The Number of School Days

Refund Amount = Daily Refund Rate x Number of School Days Remaining From the Last Day At School until the End of the Academic Year x 75%

Instalment payment plan is not entitled for refunds. The Registration Fee and any other prepaid bus or extra-curricular fees are not refundable at any time. In the event where the School is closed due to unforeseen circumstances beyond its control, including but not limited to epidemic outbreaks and Acts of Gods, the School will not be liable to make any refunds.

The refund can only be applied **once** for each academic year. Please fill out the Withdrawal Notification Form carefully as the school is unable to process more than one refund request for each student per academic year.

Amounts will be refunded to the company or individual that made the payment at the beginning of the enrolment. All refunds will be in VND.

DURATION OF TERMS & CONDITIONS

Fees, payment deadlines and other policies remain fixed throughout the Academic Year. Any revision to the Schedule of Fees shall be communicated prior to the start of an Academic Year. For unforeseen circumstances beyond the School's control e.g. extended school closure, parents will be informed promptly should there be any changes in the Schedule of Fees deadlines and policies.

Additional Fees (Optional)

The following number of uniforms will be provided **FOR FREE** at the beginning of the academic year:

	PRESCHOOL	PRIMARY SCHOOL		PRESCHOOL	PRIMARY SCHOOL
BOYS	2 T-shirts	1 Polo Shirt	GIRLS	2 T-shirts	1 Polo Shirt
	2 Shorts	1 Khaki Shorts		2 Culottes	1 Culottes
	1 Cap	1 T-Shirt (PE)		1 Cap	1 T-Shirt (PE)
		1 Shorts (PE)			1 Shorts (PE)
		1 Cap			1 Cap

ADDITIONAL UNIFORMS

ITEM	PRICE PER ITEM (VND)
T-shirt	200,000
Polo Shirt	200,000
Culottes/ Shorts/ Khaki Shorts	200,000
Grip Socks	40,000
Cap	100,000
Jumper	300,000

Other uniforms not provided above **must be purchased** by the parent. Additional uniforms can be purchased at the school's reception.

Students must wear the **correct uniform** every day when they are at school including caps, shoes, socks, jumpers and other outerwears and accessories. Outerwears and caps must contain AHI's logo. For more information, please refer to the Parent-Student Handbook.

SCHOOL BUS TRANSPORTATION

DISTANCE	ROUTE	TERMLY (VND)*	ANNUAL (VND)*
Under 4KM	1 way	3,700,000	13,700,000
	2 ways	6,200,000	23,000,000
4KM - 7KM	1 way	3,950,000	14,700,000
	2 ways	6,600,000	24,500,000
7KM - 10KM	1 way	4,200,000	15,700,000
	2 ways	7,000,000	26,000,000

School pick-up and drop-off transportation are available during the school year. The distance is calculated base on the distance of the pick-up/drop-off from the School on **Google Map**. Bus fees are non-refundable. There will be no deductions for holidays or any other reason(s) during any given month. If a child takes the bus less than 5 days a week, the bus fees specified in the Schedule of Fees will still apply and will not be pro-rated.

Please kindly contact the School's administration department for more details on bus registration, timings, locations and other pertaining information.

***Bus fees do not include toll fees. Additional surcharges may apply if the bus is charged with a toll fee to access the location.**

PRIMARY SCHOOL

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