

ACADEMIC YEAR 2021 - 2022  
**Preschool Schedule of Fees**



| PAYMENT PERIOD |                           |                           |                           |
|----------------|---------------------------|---------------------------|---------------------------|
| INSTALMENT     | START                     | END                       | PAYMENT DEADLINE          |
| Annual         | 2 <sup>nd</sup> Aug 2021  | 11 <sup>th</sup> Jun 2022 | 2 <sup>nd</sup> July 2021 |
| 1              | 2 <sup>nd</sup> Aug 2021  | 17 <sup>th</sup> Oct 2021 | 2 <sup>nd</sup> July 2021 |
| 2              | 18 <sup>th</sup> Oct 2021 | 9 <sup>th</sup> Jan 2022  | 24 <sup>th</sup> Sep 2021 |
| 3              | 10 <sup>th</sup> Jan 2022 | 27 <sup>th</sup> Mar 2022 | 17 <sup>th</sup> Dec 2021 |
| 4              | 28 <sup>th</sup> Mar 2022 | 12 <sup>th</sup> Jun 2022 | 4 <sup>th</sup> Mar 2022  |

**IMPORTANT NOTE**

All Fees must be paid on time. This applies to both individuals and companies making payment. In the event of non-payment of Registration and/or Tuition Fees, the School has the right to refuse the student's enrolment.

| TUITION FEES                 |                       |                  |
|------------------------------|-----------------------|------------------|
| SCHEDULE                     | PAYMENT OPTIONS (VND) |                  |
|                              | 4 INSTALMENTS         | ANNUAL (IN FULL) |
| Half-Day (8am - 1pm); 5 days | 43,000,000            | 162,000,000      |
| Full-Day (8am - 5pm); 5 days | 55,000,000            | 208,000,000      |

**REGISTRATION FEE**

**12,000,000 VND**  
 (for new students/re-enrolments)

Tuition Fees cover core subjects, meals, uniforms (please see page 3 for more information) and other academic services but excluding co-curricular activities, field trips and school bus transportation.

A one-time non-refundable Registration Fee is payable within seven (7) days from the date that the student is offered a placement. The Registration Fee can only be paid to reserve a placement three (3) months before the first day of school. The Registration Fee is applicable to all new students. Students must stay enrolled continuously (not skipping any school term) with the school; payment of a renewed Registration Fee must be made upon re-enrolment at the school.

| TRIAL WEEK FEES (OPTIONAL) |                              |                       |
|----------------------------|------------------------------|-----------------------|
| AGE                        | SCHEDULE                     | PAYMENT OPTIONS (VND) |
| 18 months - 5 years old    | Half-Day (8am - 1pm); 5 days | 4,500,000             |

**IMPORTANT NOTE**

A trial week (continuous complete week) is available. Trial week fees are non-refundable.

| AY 2021 - 2022 DISCOUNT POLICY |             |
|--------------------------------|-------------|
| DISCOUNT                       | DESCRIPTION |

**Early Bird Tuition Fees** **Half-day:** 156,560,000 VND **Full-day:** 200,850,000 VND

To secure this Annual Tuition Fees amount, a one-time payment in full needs to be paid before **30th April 2021**. Early bird discount is **not applicable** for instalment payments.

**Sibling Discount** Siblings of an enrolled student will be given a 10% discount on Tuition Fees and Registration Fee will be waived. Discounts are only applicable when two or more siblings are enrolled in the school at the same time. The discount applies to siblings with the **lower school fees**.

**Loyalty Discount** Recognising the support of our loyal parents, the following discounts shall apply to Tuition Fees (nett of any discounts) for the full Academic Year:

12 months: 1%    24 months: 2%    36 months: 3%    48 months: 4%    60 months: 5%

The loyalty discount rate is determined at the start of the Academic Year and will remain the same throughout the year. The number of years shall count from the student's enrolment date till 2nd August 2021. For clarity sake - should a student be at the school in between any of the stated timeframes, then the lower timeframe should apply. E.g. if the student is in the school for 18 months, then the 12-month discount applies. The discount is applicable for enrolment from preschool to primary school.

The order of discounts applied to Tuition Fees: (1) Early Bird (2) Sibling (3) Loyalty

**PAYMENT METHOD**

All Fees are payable and invoiced in Vietnamese Dong (VND). In cases where payments are made overseas in foreign currency, these are to translate to applicable school Fees in VND. Payments may be made in cash (at any VietinBank branch without additional charge), by card (at the school) or bank transfer to the following account:

**BANK TRANSFER INFORMATION**

|                       |  |  |
|-----------------------|--|--|
| <b>Payee:</b>         | “Công ty TNHH Anne Hill” or “Anne Hill Company Limited”          | The payer is liable for all banking and related charges. Document proof of the bank transfer must be submitted to the school. Red invoices are available upon request. |
| <b>Account Number</b> | VietinBank: 119002628485   |  |
| <b>Bank:</b>          | TMCP Công Thương Vietnam (VietinBank - Branch: Thu Duc)          |  |
| <b>Bank Address:</b>  | VietinBank: No.1 Vo Van Ngan, Linh Chieu, Thu Duc District, HCMC |  |
| <b>Swift Code:</b>    | VietinBank: ICBVVNVX947  |  |

**Note:** All cash payments for Tuition, Bus and Registration Fees will need to be deposited by the parent directly at any VietinBank branch (at no additional charge). Please take note of the account details above. Cash payment for uniforms can be made at the school.

**ENROLMENT AFTER THE START OF THE ACADEMIC YEAR**

For students who are enrolling after the start of the Academic Year, the following Tuition Fees for the remainder of the year shall apply:

| Start Date          | Late Enrolment Tuition Fees Applicable  |
|---------------------|---|
| <b>Instalment 1</b> | Option 1: Annual Tuition Fee (calculated on a pro-rated basis)<br>Option 2: Instalment 1, 2, 3 & 4 Fees (Instalment Fee is calculated on a pro-rated basis) |
| <b>Instalment 2</b> | Instalment 2, 3 & 4 Fees (Instalment 2 Fee is calculated on a pro-rated basis)  |
| <b>Instalment 3</b> | Instalment 3 & 4 Fees (Instalment 3 Fee is calculated on a pro-rated basis)   |
| <b>Instalment 4</b> | Instalment 4 Fees   |

If a child enrolls during an instalment, the first invoice will include payment of the current instalment and following instalment. For example, students enrolling in Instalment 2 will receive an invoice for Instalment 2 (pro-rated) and Instalment 3. Payment of late enrolment tuition fees shall be made **seven (7) days** prior to the start date.

**LATE PAYMENT OF SCHOOL FEES**

Any outstanding school fees that have not been paid after the payment deadline will be subjected to a 1.5% penalty per month, which will be added to the balance on the 2nd of each month.

**WITHDRAWAL & REFUNDS**

A 60-days written notice must be given prior to the child’s last day at the School. Parents must complete and submit the School’s standard Withdrawal Notification Form on time, 60 days before the withdrawal date. Failure to do so will result in the forfeit of the refund amount.

Refunds can only be made for payment of Annual Tuition Fees. The refund amount is calculated on a pro-rated basis as below:

**Daily Refund Rate = Annual Tuition Fees / The Number of School Days**  
**Refund Amount = Daily Refund Rate x Number of School Days Remaining From the Last Day At School until the End of the Academic Year x 75%**

Instalment payment plan is not entitled for refunds. The Registration Fee and any other prepaid bus or extra-curricular fees are not refundable at any time. In the event where the School is closed due to unforeseen circumstances beyond its control, including but not limited to epidemic outbreaks and Acts of Gods, the School will not be liable to make any refunds.

The refund can only be applied **once** for each academic year. Please fill out the Withdrawal Notification Form carefully as the school is unable to process more than one refund request for each student per academic year.

Amounts will be refunded to the company or individual that made the payment at the beginning of the enrolment. All refunds will be in VND.

**DURATION OF TERMS & CONDITIONS**

Fees, payment deadlines and other policies remain fixed throughout the Academic Year. Any revision to the Schedule of Fees shall be communicated prior to the start of an Academic Year. For unforeseen circumstances beyond the School’s control e.g. extended school closure, parents will be informed promptly should there be any changes in the Schedule of Fees deadlines and policies.

### Additional Fees (Optional)

The following number of uniforms will be provided **FOR FREE** at the beginning of the academic year:

|             | PRESCHOOL  | PRIMARY SCHOOL |              | PRESCHOOL  | PRIMARY SCHOOL |
|-------------|------------|----------------|--------------|------------|----------------|
| <b>BOYS</b> | 2 T-shirts | 1 Polo Shirt   | <b>GIRLS</b> | 2 T-shirts | 1 Polo Shirt   |
|             | 2 Shorts   | 1 Khaki Shorts |              | 2 Culottes | 1 Culottes     |
|             | 1 Cap      | 1 T-Shirt (PE) |              | 1 Cap      | 1 T-Shirt (PE) |
|             |            | 1 Shorts (PE)  |              |            | 1 Shorts (PE)  |
|             |            | 1 Cap          |              | 1 Cap      |                |

#### ADDITIONAL UNIFORMS

| ITEM                           | PRICE PER ITEM (VND) |
|--------------------------------|----------------------|
| T-shirt                        | 200,000              |
| Polo Shirt                     | 200,000              |
| Culottes/ Shorts/ Khaki Shorts | 200,000              |
| Grip Socks                     | 40,000               |
| Cap                            | 100,000              |
| Jumper                         | 300,000              |

Other uniforms not provided above **must be purchased** by the parent. Additional uniforms can be purchased at the school's reception.

Students must wear the **correct uniform** every day when they are at school including caps, shoes, socks, jumpers and other outerwears and accessories. Outerwears and caps must contain AHI's logo. For more information, please refer to the Parent-Student Handbook.

#### SCHOOL BUS TRANSPORTATION

| DISTANCE          | ROUTE  | TERMLY (VND)* | ANNUAL (VND)* |
|-------------------|--------|---------------|---------------|
| <b>Under 4KM</b>  | 1 way  | 3,700,000     | 13,700,000    |
|                   | 2 ways | 6,200,000     | 23,000,000    |
| <b>4KM - 7KM</b>  | 1 way  | 3,950,000     | 14,700,000    |
|                   | 2 ways | 6,600,000     | 24,500,000    |
| <b>7KM - 10KM</b> | 1 way  | 4,200,000     | 15,700,000    |
|                   | 2 ways | 7,000,000     | 26,000,000    |

School pick-up and drop-off transportation are available during the school year. The distance is calculated base on the distance of the pick-up/drop-off from the School on **Google Map**. Bus fees are non-refundable. There will be no deductions for holidays or any other reason(s) during any given month. If a child takes the bus less than 5 days a week, the bus fees specified in the Schedule of Fees will still apply and will not be pro-rated.

Please kindly contact the School's administration department for more details on bus registration, timings, locations and other pertaining information.

**\*Bus fees do not include toll fees. Additional surcharges may apply if the bus is charged with a toll fee to access the location.**