

The School reserves the right to amend the Schedule of Fees from time to time. Any changes to the Schedule of Fees shall be communicated prior to the start of the Academic Year.

Successful admission and the continuity of a student's enrolment are only confirmed when all applicable fees\* are paid on time. This applies to both individuals and companies making payments. Parents are responsible for all payment-related matters. The school will not liaise with any third party.

\*New parents: registration fee, security deposit, tuition fee. Current parents: tuition fee

## I. ESSENTIAL FEES

### 1. TUITION FEES

Parents have the option to pay tuition fee either annually or by instalment as below:

YEAR LEVEL	INSTALMENT FEE (VND) (TOTAL 4 INSTALMENTS)		ANNUAL FEE (VND) (IN FULL)	
	Half-Day (8am – 12.30pm)	Full-Day (8am – 5pm)	Half-Day (8am – 12.30pm)	Full-Day (8am – 5pm)
Playgroup	48,500,000	62,000,000	182,000,000	234,000,000
Nursery 1	50,500,000	64,300,000	189,200,000	243,800,000
Nursery 2	54,600,000	70,400,000	207,300,000	265,100,000
Kindergarten	56,700,000	72,500,000	215,200,000	275,100,000

Tuition Fees also cover a standard set of uniforms (see page 2) and meals. They exclude any after-school services, school transportation services and additional sets of uniforms.

A one-time non-refundable Registration Fee is payable within seven (7) days when the child is offered a placement. Students must stay enrolled continuously (not skipping any school term) with the school; payment of a renewed Registration Fee must be made upon re-enrolment at the school. Enrolment is only confirmed when all the fees are paid.

### 2. TRIAL WEEK PROGRAMME (FOR NEW PRESCHOOL STUDENTS)

Prospective preschool students can experience school life at AHI with a half-day (8am-12.30pm) trial week across 5 continuous school days. **The trial week fee is 7,000,000 VND.**

If the child enrolls for at least one full term, this fee will be fully deducted from the next school tuition fee invoice. Please note, this deduction does not apply to deposits, registration fees, or other fees, and cannot be refunded as cash.

The trial week fee is non-refundable if the child does not enrol or discontinues the trial. For more details, please contact our Admissions & Student Care team.

### 3. REGISTRATION FEE & SECURITY DEPOSIT (FOR NEW STUDENTS & RE-ENROLMENT)

<b>REGISTRATION FEE</b>	A one-time non-refundable Registration Fee of <b>15,000,000 VND</b> is payable within seven (7) days when the child is offered a placement. The Registration Fee is also applicable for re-enrolment.
<b>SECURITY DEPOSIT</b>	<p>A one-time payment of <b>20,000,000 VND</b> per student is required as a security deposit to secure the child's placement.</p> <p>The security deposit will be transferred from Preschool to Primary school.</p> <p>A security deposit is applicable for re-enrolment at the school.</p> <p>This deposit will be refunded:</p> <ul style="list-style-type: none"> <li>Once the student has withdrawn from the school, provided that the Withdrawal Notification Form is <b>submitted at least 60 days in advance</b> prior to the child's last day (see page 4 for Withdrawal Procedure).</li> <li>Upon graduation</li> </ul> <p>This deposit will not be refunded:</p> <ul style="list-style-type: none"> <li>If parents fail to submit the withdrawal form 60 days before the last day of school.</li> <li>Payment has been completed, but the parent changes his/her decision after securing a placement, and the student refuses to start school.</li> </ul>

#### 4. AY 2025 – 2026 TUITION FEE DISCOUNT OFFERS

Order of discounts applied to Tuition Fees: (1) Early Bird Annual Tuition Fee (2) Sibling Discount (3) Loyalty Discount

<div>EARLY BIRD</div> <div>ANNUAL TUITION FEES</div>	<div>The Early Bird Annual Tuition Fee rate is only applicable for the payment of annual tuition fees before <b>31st March 2025</b>. A one-time full payment is required before the stipulated date to qualify for this discount. The Early Bird discount is not applicable for instalment payments.</div> <table><tr><th colspan="3">EARLY BIRD ANNUAL TUITION</th></tr><tr><th></th><th>Half-Day (8am - 12.30pm)</th><th>Full-Day (8am – 5pm)</th></tr><tr><td>Playgroup</td><td>172,900,000</td><td>222,300,000</td></tr><tr><td>Nursery 1</td><td>179,700,000</td><td>231,600,000</td></tr><tr><td>Nursery 2</td><td>196,900,000</td><td>251,800,000</td></tr><tr><td>Kindergarten</td><td>204,400,000</td><td>261,300,000</td></tr></table>	EARLY BIRD ANNUAL TUITION				Half-Day (8am - 12.30pm)	Full-Day (8am – 5pm)	Playgroup	172,900,000	222,300,000	Nursery 1	179,700,000	231,600,000	Nursery 2	196,900,000	251,800,000	Kindergarten	204,400,000	261,300,000
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<div>SIBLING DISCOUNT</div>	<div>The Sibling Discount is applicable to families who have two or more children enrolled in the school at the same time. Siblings of an enrolled student will receive:</div> <div><div></div><div>• 10% discount on Tuition Fees (the discount applies to the sibling(s) with the lower school fee(s))</div><div>• Waiver of the Registration Fee for the subsequent sibling registered</div></div>																		
<div>LOYALTY DISCOUNT</div>	<div>Recognising the support of our loyal parents, a loyalty discount is applicable to the Tuition Fees of all students who are continuously enrolled for at least 12 months. The loyalty discount rate is determined by the number of months from the student’s enrolment date to <b>1st August 2025</b>, and cannot be applied when there is a pause in enrolment.</div> <div>12 months: 1% 24 months: 2% 36 months: 3% 48 months: 4% 60 months: 5% 72 months and above: 6%</div> <div>*Should a student be at the school in between any of the stated timeframes, then the lower timeframe shall apply e.g. if the student has been enrolled at the school for 18 months, the 12-month discount shall apply.</div>																		

## II. ADDITIONAL FEES (OPTIONAL)

### 1. UNIFORMS

The following items are included as part of the tuition fee:

BOYS	GIRLS
2 T - Shirts	2 T - Shirts
2 Shorts	2 Culottes
1 Cap (only for new students)	1 Cap (only for new students)

Students must adhere to the school's uniform policy whilst on campus. T-shirts, socks, caps and jumpers must bear the AHl logo.

Please refer to the Parent-Student Handbook for more information.

Additional items can be purchased at the school's reception:

ITEM	PRICE PER ITEM (VND)
T-shirt	310,000
Polo Shirt	330,000
Shorts	350,000
Culottes/Shorts	390,000
Grip Socks	70,000
Cap	140,000
Jumper	350,000

### 2. TRANSPORTATION SERVICE

Transportation service is available for certain locations during the school year. The distance will be calculated based on the distance between the pick-up/drop-off point and the School on Google Maps.

**PRESCHOOL SCHEDULE OF FEES | ACADEMIC YEAR 2025 - 2026**

DISTANCE	ROUTE	INSTALMENTS (VND)*	ANNUAL (VND)*
Under 4km	1-way	4,900,000	17,900,000
	2-way	8,200,000	30,000,000
4km - 7km	1-way	5,400,000	19,200,000
	2-way	8,600,000	32,100,000
7km - 10km	1-way	5,600,000	20,500,000
	2-way	9,200,000	34,000,000

The transportation fee is non-refundable. There will be no deductions for any circumstances, including absences or any changes in residential address that result in shorter route distances.

In the case of a change in residential address, which results in a longer route distance, the difference in the new rate will be applied.

Transportation fees do not include toll fees. Additional surcharges may apply if the bus is charged a toll fee to access the pick-up/drop-off location.

Transportation service is only available at 4 pm.

Transportation Services are based on a first-come-first-serve basis. Kindly contact the Admissions and Student Care Team for more details on bus registration, timings and locations.

The school reserves the right to make any changes to the transportation services.

**3. AFTER-SCHOOL SERVICES**

The After-School Care service is extended to parents who are unable to pick up their child on time. The service is available until from 5 pm to 6 pm. Afterschool Care will be charged automatically if parents pick up their children after 12.30 pm (half-day students) or 5.15 pm (full-day students). Cash payment is to be made upon pick-up.

Hourly Rate: **200,000 VND/per hour**

**III. PAYMENT**
**1. PAYMENT DEADLINE**

It is the parent's responsibility to ensure that payment of school fees, including Tuition Fees, are made on time. Below are the payment deadlines for each payment option:

INSTALMENT	TERM START	TERM END	PAYMENT DEADLINES
Early Bird Annual Tuition Fee	12 <sup>th</sup> Aug 2025	19 <sup>th</sup> Jun 2026	31 <sup>st</sup> Mar 2025
Annual Tuition Fee (for new parents only)	12 <sup>th</sup> Aug 2025	19 <sup>th</sup> Jun 2026	12 <sup>th</sup> Jun 2025
Instalment 1 Fee (for new parents only)	12 <sup>th</sup> Aug 2025	10 <sup>th</sup> Oct 2025	12 <sup>th</sup> Jun 2025
Instalment 2 Fee	20 <sup>th</sup> Oct 2025	12 <sup>th</sup> Dec 2025	18 <sup>th</sup> Sep 2025
Instalment 3 Fee	6 <sup>th</sup> Jan 2026	3 <sup>rd</sup> Apr 2026	4 <sup>th</sup> Dec 2025
Instalment 4 Fee	13 <sup>th</sup> Apr 2026	19 <sup>th</sup> Jun 2026	12 <sup>th</sup> Mar 2026

**2. LATE PAYMENT OF SCHOOL FEES**

Any outstanding school fees that have not been paid by the payment deadline will be subjected to **a penalty fee (0.05% per day)**. In the event of non-payment, your child's enrolment will be reviewed and/or assessment reports will be withheld.

**3. PAYMENT METHOD**

All payments can be made by cash or bank transfer in Vietnamese Dong (VND).

Red invoices are available upon request for all fees except security deposit. Parents must request a Red Invoice via written notice within 5 working days after the payment date.

In cases where payments are made from overseas in a foreign currency, the amount received must be equal to the tuition fee (in VND). The payer is liable for all banking related charges.

**BANK TRANSFER INFORMATION**


Payee:	"CÔNG TY CỔ PHẦN ANNE HILL" or "ANNE HILL JSC"
Account Number	<b>VietinBank: 119002628485</b>
Bank	TMCP Công Thương Vietnam (VietinBank – Branch: Thu Duc)
Bank Address	VietinBank: No. 1 Vo Van Ngan, Linh Chieu, Thu Duc District, HCMC
Swift Code	VietinBank: ICBVNVX947

Please ensure that your payment description states:

**"Student Name\_Year level\_Type of Fee" (for example: ABCD\_Playgroup\_Instalment 2)**

#### 4. LATE ENROLMENT

If a student is enrolled during the 1st instalment period, parents have the option to pay the annual tuition fee on a pro-rated basis.

If parents wish to pay by instalments, the first payment will be on a pro-rated basis. All subsequent instalments will follow the schedule of fees.

Late enrolment tuition fees shall be paid seven (7) days before the first day of school.

#### 5. WITHDRAWAL & TUITION FEE REFUNDS

No.	School Fees	Withdrawal before the start of the AY	Withdrawal after the start of the AY
1	Assessment Fee	Non-refundable	Non-refundable
2	Registration Fee	Non-refundable	Non-refundable
	Security Deposit	Non-refundable	Refundable in one of the following cases: 1. Parents submit the "Withdrawal Form" at least 60 days before the student's last school day. Failure to do so will result in the forfeiture of the Security Deposit. 2. Upon graduation.
3	Tuition Fee (Termly)	Non-refundable	Non-refundable
4	Tuition Fee (Annual/Early Bird)	Refundable in one of the following cases:  1. 90% of the tuition fee will be refunded if Parents submit the "Withdrawal Form" at least 90 days before the start of new academic year.  2. 85% of the tuition fee will be refunded if Parents submit the "Withdrawal Form" at least 60 days before the start of new academic year.	Parents must submit the School's Withdrawal Notification Form 60 calendar days before the withdrawal date. Failure to do so will result in the forfeiture of the tuition fee refund.  Refunds can only be applied once and will be calculated on a pro-rated basis as follows:  Daily Refund Rate = Annual Tuition Fees / Number of School Days Refund  Amount = Daily Refund Rate x Number of School Days Remaining From Withdrawal Date until the End of the Academic Year x 75% (*)
5	Bus Fee	Non-refundable	Non-refundable
6	CCA Fee	Non-refundable	Non-refundable

#### Notes:

- (\*) This also applies if parents have completed the payment of the tuition fee after the start of the school year but decide to withdraw the student's enrolment before starting school. The withdrawal date is equivalent to the last day of the notification period, 60 calendar days after the submission of the School's Withdrawal Notification Form.
- In the event that the School has to close due to force majeure, including, but not limited to, epidemic outbreaks and Acts of God, the School will not be liable for any refunds.
- Tuition fees remain fixed and will not be adjusted (deduction, refund, credit, etc.) for absences from school. Refunds will be made in VND to the individual or company that made the payment.

#### 6. CONDITIONS FOR SECURING CLASS PLACEMENT

For Existing Students: Parents need to confirm their child's enrolment for the next academic year following the enrolment registration process and pay the tuition fee by the Annual Tuition Fee/Instalment 1 payment deadline to secure a place at the school.

For New Students: Parents must pay the security deposit fee when the student has met all admission requirements and pay the tuition fee within 14 days to secure a place.

If the school no longer has a place for students who have paid the security deposit fee after the above deadlines, the school will refund 100% of this security deposit fee. If places are still available, the school will collect the fee.

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